

APPLICATION FOR APPROVAL  
OF A PRELIMINARY PLAT  
OF A MAJOR SUBDIVISION  
BERKELEY TOWNSHIP PLANNING BOARD

ORIGINAL \_\_\_\_\_ APPLICANT'S INTEREST IN SUBJECT PROJECT \_\_\_\_\_  
REVISED \_\_\_\_\_  
REAPPROVAL \_\_\_\_\_ DATE \_\_\_\_\_  
DEVELOPMENT NAME \_\_\_\_\_ SECTION \_\_\_\_\_  
APPLICANT \_\_\_\_\_  
ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_  
TAX MAP SHEET \_\_\_\_\_ BLOCKS \_\_\_\_\_ LOTS \_\_\_\_\_  
LOCATION \_\_\_\_\_  
STANDARD LOTS \_\_\_\_\_ CLUSTER SUBDIVISION \_\_\_\_\_  
OWNER \_\_\_\_\_  
ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_  
ENGINEER \_\_\_\_\_  
ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_  
ATTORNEY \_\_\_\_\_  
ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_  
ZONE \_\_\_\_\_ NO. OF LOTS \_\_\_\_\_ ACRES \_\_\_\_\_  
AMOUNT PAID \$ \_\_\_\_\_ APPROX. COST OF PROJECT \$ \_\_\_\_\_  
TYPE OF HOUSE & CONSTRUCTION \_\_\_\_\_  
SALE PRICE RANGE \_\_\_\_\_  
REMARKS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
SIGNATURE OF OWNER OR AUTHORIZED AGENT \_\_\_\_\_  
DATE RECEIVED \_\_\_\_\_ REFERRED TO PLANNING BOARD \_\_\_\_\_  
REFERRED TO BD. OF ADJ. \_\_\_\_\_

FOR THE USE OF THE PLANNING BOARD ONLY

Date of hearing \_\_\_\_\_ Fee Paid, Receipt # \_\_\_\_\_  
Decision of the Planning Board \_\_\_\_\_  
Reasons: 1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_

Recording Secretary \_\_\_\_\_

# CHECKLIST L.D. 1

## BERKELEY TOWNSHIP

### PRELIMINARY PLAT MAJOR SUBDIVISION CHECKLIST

Yes No N/A

- |                          |                          |                          |  |
|--------------------------|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 1. Scale: Not less than 1" = 100'  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 2. Size: Maximum of 30" x 42"  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 3. Signature and Seal of New Jersey Licensed Land Surveyor.  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 4. Improvement Plans, at a scale of not less than 1" = 50', signed and sealed by New Jersey Licensed Engineer. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 5. <u>Plat Design:</u>   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | a. Lots conform to zoning or variance(s) requested.  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | b. Side lot lines are at right angles or radial to street line.  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | c. Lots fronting on a paved public, existing or proposed, street with a right-of-way of at least 50 feet.      |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | d. No through lots except in compliance with allowed conditions.   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | e. Block length does not exceed 1,000 feet.  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 6. <u>Title Block:</u>   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | a. Title of "Preliminary Plat."  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | b. Name of subdivision, if any.  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | c. Tax map sheet, block and lot number.  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | d. Date and revisions.   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | e. Name of engineer and/or land surveyor preparing the plat and license number(s).                             |

Yes No N/A

- |                          |                          |                          |   |
|--------------------------|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 7. <u>Project Notes include:</u>  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | a. Tract acreage.   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | b. Name(s) and address(es) of subdivider and owner.   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | c. Number of lots.  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | d. Zoning Schedule with required and provided items.  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 8. Certification of property owner(s) consenting to the proposed subdivision.                       |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 9. Key Map (Minimum Scale: 1" = 1,000'), showing street names within 1,000 feet of the subdivision. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 10. Names of all owners and property lines of all parcels within 200 feet.                          |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 11. Date of current, certified boundary survey. Name of person preparing same.                      |

\_\_\_ \_\_\_ \_\_\_ 12. Existing one (1) foot contour intervals based on U.S.C. & G.S. datum on the property and extending a minimum 100 feet beyond property boundary. Note source of elevation datum base.

Yes No N/A

\_\_\_ \_\_\_ \_\_\_ 13. All existing streets, watercourses, flood plains, floodways, and flood areas within the proposed subdivision and within 200 feet of the property boundary. Paving width and R.O.W. width of each street and any existing public easements.

\_\_\_ \_\_\_ \_\_\_ 14. All existing structures and future status.

\_\_\_ \_\_\_ \_\_\_ 15. Delineation of important physical features (wetlands, ponds, etc.) on-site and within 200 feet of the proposed subdivision boundaries.

\_\_\_ \_\_\_ \_\_\_ 16. Existing drainage system.

\_\_\_ \_\_\_ \_\_\_ 17. North arrow and graphic scale.

\_\_\_ \_\_\_ \_\_\_ 18. Plat Details:

\_\_\_ \_\_\_ \_\_\_ a. Proposed lot lines.

\_\_\_ \_\_\_ \_\_\_ b. Areas of each lot.

\_\_\_ \_\_\_ \_\_\_ c. Yard setbacks on each lot.

\_\_\_ \_\_\_ \_\_\_ 19. Signature block for Board Chairman, Secretary and Engineer.

\_\_\_ \_\_\_ \_\_\_ 20. Administrative Requirements:

\_\_\_ \_\_\_ \_\_\_ a. Proper application fee (submit calculations).

\_\_\_ \_\_\_ \_\_\_ b. Proof of payment of property taxes for the current quarter.

\_\_\_ \_\_\_ \_\_\_ c. Required number of prints submitted.

\_\_\_ \_\_\_ \_\_\_ d. Application fees reflect any variance or design waiver requests.

Yes No N/A

\_\_\_ \_\_\_ \_\_\_ 21. Preliminary grading and drainage plan included.

\_\_\_ \_\_\_ \_\_\_ 22. Drainage area map(s) and drainage calculations.

\_\_\_ \_\_\_ \_\_\_ 23. Preliminary off-site drainage plan included.

\_\_\_ \_\_\_ \_\_\_ 24. Preliminary centerline profiles included.

\_\_\_ \_\_\_ \_\_\_ 25. Sectionalization plan, if applicable.

\_\_\_ \_\_\_ \_\_\_ 26. Soil boring logs and soil analysis for all subdivisions. Test results for hydraulic conductivity of soils, if septic systems or stormwater basins/trenches/wells are proposed.

\_\_\_ \_\_\_ \_\_\_ 27. Submission of Environmental Impact Statement.

\_\_\_ \_\_\_ \_\_\_ 28. Submission of a Traffic Impact Statement.

\_\_\_ \_\_\_ \_\_\_ 29. Preliminary plat designed in compliance with Berkeley Township Code, Chapter XXXV, Article VIII and Article X.

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|-----|-----|-----|----|--|
| ___ | ___ | ___ | 1. | Proper application fee.  |
| ___ | ___ | ___ | 2. | Fees for any variance or design waiver requests.                                   |
| ___ | ___ | ___ | 3. | Required number of plans and completed application forms.                          |
| ___ | ___ | ___ | 4. | Required number of prints of preliminary architectural floor plans and elevations. |

Yes   No N/A

- |     |     |     |    |  |
|-----|-----|-----|----|--|
| ___ | ___ | ___ | 5. | Proof of payment of property taxes for the current quarter.              |
| ___ | ___ | ___ | 6. | Evidence of a Comprehensive General Liability Insurance Policy.          |
| ___ | ___ | ___ | 7. | Proof of submission of applications to all required regulatory agencies. |